

# Privacy Policy

## 1. Basic approach:

The Floating Offshore Wind Technology Research Association (hereinafter referred to as 'FLOWRA') recognises the importance of the information it acquires through its business activities. This Privacy Policy has been established with the utmost consideration given to protecting users' privacy. FLOWRA will manage such information appropriately in accordance with the Personal Information Protection Act and related laws and regulations, as well as the Association's 'Personal Information Handling Regulations' and 'Information Management Regulations'.

## 2. Scope of information collected:

FLOWRA may acquire the following information through its business activities:

- A. Registration information, such as name, address, telephone number, email address and affiliated organisation
- B. Technical information, such as cookies, IP addresses and access history
- C. Attribute information required for event registration (e.g. age and gender)

## 3. Purpose of use:

The acquired information will be used for the following purposes:

- A. Registration acceptance and confirmation notifications for forums, seminars, etc.
- B. Providing information about events and services, such as forums and seminars.
- C. Handling enquiries.
- D. Improving services through statistics and analysis.
- E. Compliance with legal requirements.

If the purpose of use changes, we will notify you in advance via our website or other means.

**4. Method of information acquisition:**

Personal information shall be acquired by lawful and fair means, without deception or other improper methods.

**5. Restrictions on provisions to third parties:**

Personal information obtained will not be provided to third parties, except in the following cases:

- A. Where the individual has given consent
- B. where required by law;
- C. where it is necessary to protect human life, health or property;
- D. where it is necessary to improve public health or the healthy development of children;
- E. Where cooperation is necessary for national or local public entities to carry out their activities.

**6. Management of contractors**

Where a contractor handles personal information, we shall exercise the necessary supervision.

**7. Security measures:**

In order to prevent leakage, loss or damage, we shall implement the following measures:

- A. Communication encryption (SSL, etc.).
- B. Setting access restrictions
- C. Clarification of controlled areas
- D. Regular education and training.
- E. Security measures for information systems.

**8. Requests for disclosure, correction, suspension of use, etc.:**

Upon request from the data subject, we shall promptly respond to requests relating to the personal information we hold, including disclosure, correction, addition, deletion, suspension of use, or cessation of provision to third parties.

## **9. Contact point:**

For complaints or enquiries regarding the handling of personal information, please contact the following person:

Business Management Department, Floating Offshore Wind Technology  
Research Association (FLOWRA)

Email: info@flowra.or.jp

Telephone: 03-5157-1094

Opening hours: 09:00–17:00 (closed Saturdays, Sundays and public  
holidays).

## **10. Continuous improvement (revisions):**

This policy may be revised from time to time in response to amendments to laws and regulations, or changes in operational practices, to ensure the proper and reliable protection and management of personal information. Details of any revisions will be announced via our website and other channels.

Established: 12<sup>th</sup> September 2025